Project 3: Subsidized Child Care Assistance, CIP & LIEAP
Intro to Child Care in NC FAST

NC FAST
North Carolina Families Accessing Services through Technology

This FACT Sheet contains high-level information about the Subsidized Child Care Assistance application processes in NC FAST

- Fast Facts about ePASS & Subsidized Child Care Assistance on page 2

- Continue to Prepare for Implementation! Important recommendations on page 2

Subsidized Child Care Application Overview

When a parent/Responsible Adult (RA) applies in person (or via phone/mail-in) the Child Care worker will key the Subsidized Child Care Assistance application in NC FAST

- The Child Care worker will complete the guided interview, answering questions about the applicant's household, income, expenses, etc.

- Workers will have the option to complete an integrated application, allowing the parent/RA to apply for Subsidized Child Care Assistance, FNS & Traditional MA at one time. This will generate a separate integrated case for Subsidized Child Care.

- If the county is on a Waiting List, the worker may add children of the parent/RA to the Waiting List. Priority level will be managed by the LPA.

- NC FAST will calculate the parent fee based on information entered into evidence by the Child Care worker.

High Level Child Care Application Process
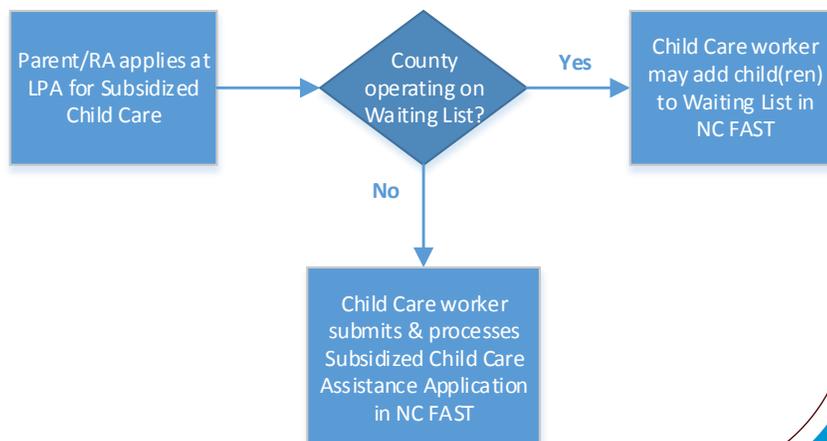
Voucher Overview

- Vouchers will be generated by NC FAST based on information entered by Child Care workers during the application process.

- A piece of evidence on the Integrated Case called 'Plan of Care' will drive the voucher details.

- Vouchers will be sent electronically to providers for approval/rejection.

- Child Care workers will still capture a "wet signature" on a printed voucher when the parent/RA applies in person.

- Payments to providers will be made by the state via NC FAST using direct deposit.

Coming Soon...

- **Waiting List Information**

- **Provider Management**

- **Conversion Approach**

Contact Us

NC FAST Website:

www.ncdhhs.gov/ncfast/

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ePASS — Public Portal of NC FAST

ePASS is the online public portal of NC FAST. Currently, ePASS allows citizens to apply for Food & Nutrition Services and Medicaid online. With P3 implementation, parents and Responsible Adults (RA) will have the ability to apply for Subsidized Child Care Assistance via the ePASS portal.

- To apply for services via ePASS a parent/RA will need an NCID. This requires an email address.

- If a county is operating on a Waiting List, ePASS will pre-screen the parent/RA to establish need.

- A parent/RA will have the ability to apply or place a child or children on the county's Waiting List if he/she meets the Waiting List criteria.

- If county is not operating on a Waiting List, the parent/RA will be able to apply for Subsidized Child Care, traditional (non-MAGI) Medicaid, and FNS on a combined integrated application.

Continuing to Prepare for P3 Implementation

We continue to encourage counties to prepare for the implementation of P3 in NC FAST as early as possible. The September P3 Fact Sheet contained a number of recommendations to begin preparing. In addition to those, we also recommend registering current Subsidized Child Care Assistance recipients in NC FAST. Below are some recommendations for successful registration:

- Search for individuals (parent/RA, children) associated with the case to see if they are already known to NC FAST. Reference the *Searching for Persons* procedure in FAST Help.

- Pair an experienced NC FAST user with a Child Care worker to explain correct search and registration practices.

- If a parent/RA applying for Subsidized Child Care is not found in NC FAST, consider registering them in NC FAST. Reference the *Registering Persons* Job Aid in FAST Help.

- **It is critical to ensure clients already registered in NC FAST are not registered again, creating a duplicate. Counties are encouraged to properly train workers new to NC FAST on correct search and registration processes.**

- Registering individuals in NC FAST will require, at a minimum, the following information about the client: First Name, Last Name, Address (mailing and/or private), Date of Birth, Gender, Marital Status, Ethnic Origin, Race, and Preferred Language. Gather this information prior to beginning registration.