

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

NORTH CAROLINA CHILD CARE COMMISSION

Fourth Quarter Meeting

Monday, April 9, 2018

Dix Grill
1101 Cafeteria Drive
Employee Center
Raleigh, NC 27603

Commission Members Present

Glenda Weinert, Chairperson
Melissa Burroughs
Susan Butler-Staub
J. Lanier DeGrella
Sharon Foster
Melanie Gayle
Elizabeth Gilleland
Mitchell Gold

Zac Everhart, Vice Chairperson
Brooke King
Kimberly J. McClure
Rhonda Rivers
Amelie Schoel
William Walton, III
Nina Whitley-Artis

Commission Members with an Excused Absence

Rev. Charles F. McDowell, III **Donette Thomas**

Division of Child Development & Early Education Staff Present

Anna Carter, Director	Alison Keisler, Regulatory Services
Kristi Snuggs, Deputy Director	Justin Berrier, Regulatory Services
Dedra Alston, Administration/Policy	Kimberly Mallady, Regulatory Services
Heather Laffler, Administration/Policy	Terry McCauley, Regulatory Services
Laura Hewitt, Administration/Policy	Kim Miller, Subsidy Services
Rachel Kaplan, Administration/Policy	Jenine Gatewood, Early Education
Tammy Barnes, Regulatory Services	Lorie Pugh, Regulatory Services
Andrea Lewis, Regulatory Services	

Attorney General's Office Staff

Alexandra Gruber, DCDEE Attorney	Mercedes Restucha-Klem, DCDEE Attorney
John Green, Commission Attorney	

Welcome

Chairperson Glenda Weinert called the meeting to order at **9:00 a.m.** and reviewed housekeeping items.

Roll Call

Chairperson Weinert read the conflicts of interest statement and asked whether there were any conflicts noted for today. Ms. Rhonda Rivers stated that she will refrain from participating when

the Commission discusses a Variance Request from Rainbow Station of Charlotte, as this is written by a co-worker. Ms. Dedra Alston conducted roll call. Chairperson Weinert reviewed the agenda and discussed the materials provided to Commission members and the audience for today's meeting.

Approval of February 12, 2018 Third Quarter Meeting Minutes

Dr. Lanier DeGrella noted for informational purposes that additional members have been added to the professional development group which was discussed at the February meeting.

Commission Action: Chairperson Weinert asked for approval of the February 12, 2018 Second Quarter Meeting Minutes. Ms. Amelie Schoel motioned for approval and Dr. DeGrella seconded. The motion carried unanimously.

Election of new Chairperson and Vice Chairperson, who will take office in September

Chairperson Weinert opened the floor for nominations for Chairperson and Mr. William (Billy) Walton nominated Vice Chairperson Zac Everhart to become Chairperson.

Commission Action: Chairperson Weinert asked for a motion to elect Zac Everhart as the next Chairperson of the NC Child Care Commission. Ms. Melanie Gayle motioned for approval of this action and Ms. Schoel seconded. The motion carried unanimously.

Chairperson Weinert then opened the floor for nominations for Vice Chairperson, which is not a statutorily required position, but is helpful to the Commission in carrying out its work and delegating responsibilities. Dr. DeGrella nominated Ms. Rivers for Vice Chairperson. Ms. Gayle also nominated Chairperson Weinert for Vice Chairperson. Mr. Walton suggested that Chairperson Weinert serve for a short-term period of 6-months as Vice Chair, and then transition the role to Ms. Rivers. Following additional discussion, Chairperson Weinert chose to remove her name as a suggested nomination and supported Ms. Rivers' nomination as Vice Chairperson of the NC Child Care Commission.

Commission Action: Dr. DeGrella motioned for approval of Ms. Rhonda Rivers as the next Vice Chairperson of the NC Child Care Commission. Mr. Mitchell Gold seconded this motion, which carried unanimously.

Dr. Sharon Foster suggested that a past-chair position be created for Chairperson Weinert, to help guide the transition in leadership.

Commission Action: Ms. Gayle motioned to create the position of Past-Chairperson for the NC Child Care Commission, and for the Past-Chairperson, when available, to participate in meeting planning activities. Ms. Rivers seconded this motion, which carried unanimously.

Mr. Green noted that from a legal standpoint the Vice Chairperson and Past-Chairperson positions are not described or required by law.

Director's Report—Anna Carter **Division Update**

Infant-Toddler Quality Activities

- Increased Federal Infant-Toddler Set Aside through CCDF Block Grant

Questions and Comments

Ms. Schoel asked to clarify that this set-aside is made up from additional money, being added to the overall total, and not a case of supplanting funds, where existing money is being redirected to new purposes. Director Carter stated that the infant-toddler set aside is new funding being required to be spent specifically on infant-toddler related care and activities.

- DCDEE I-T RFA - \$5M Available - Notice Released April 2, Applications Due May 4
- Pritzker Foundation – Collaborative Effort Supported by Pritzker Foundation Funds to benefit infants and toddlers in child care.

Education Articulation

A statewide articulation agreement between the NC Community College System and the University of NC System was formally adopted in March 2018 to provide for the transfer of Associate of Arts (AAS) degrees in Early Childhood Education toward 4-year degrees.

Questions and Comments

Mr. Walton asked if this transfer applied to reverse articulation – i.e. do credits from a 4-year institution count at the community college level? Deputy Director Snuggs and Ms. Staub responded that generally university courses are accepted for credit at community colleges; however, that is not addressed within this articulation agreement.

Federal Budget Increase

- The Congressional FY 2017-18 Omnibus Spending Bill passed in March includes the largest-ever single-year increase in federal funding for the Child Care and Development Block Grant (CCDBG). The bill increased national CCDBG discretionary funding by \$2.4 Billion (total of \$5.226B).

Questions and Comments

Mr. Walton asked what percentage of an increase this is? Director Carter stated 80%. Chairperson Weinert asked if this is a one-time occurrence or ongoing? Director Carter stated that the *hope* is that the increase in funding will be maintained, but it must be approved annually. Ms. Schoel asked the period during which the Division must spend these funds and Director Carter responded 3 years.

- NC's share of this increase is expected to be approximately \$79,943,000 which is estimated to be able to serve an additional 7,000 children through child care subsidy and increased child care quality activities. This increase provides additional funding for Direct Service (Subsidy) Availability and also an increase in Quality Improvement Activities.

NC Pre-K Expansion 2018-2019

Total NC Pre-K Budget for 2018-19: \$162,711,176

Total Number of NC Pre-K Slots for 2018-19: 29,509

When polled regarding the availability to receive funds to increase the number of slots in 2017-18, of 91 total contractors:

- 58 **requested** to receive additional funding/slots
- 31 **declined** additional funding
- 2 contractors requested additional funding to **maintain** their current number of slots (due to a change in auspice and increased cost per slot).

Barriers that contractors reported to expanding slots include: ability to recruit qualified teachers, ability to meet NC Pre-K licensing standards, and availability of location/space in facilities for need, as well as transportation and local companion/blended funding availability.

Criminal Background Check Portal Efforts continue to fully implement the electronic processing of Criminal Background Checks. This project is running smoothly and a large number of applications are being processed each month. There continue to be challenges with completing and receiving information from out-of-state background checks, but staff and management are working to resolve these issues.

2018 General Assembly Short Session

- Short Session begins May 16, 2018
- DHHS is considering priorities to submit related to changes needed fiscally or from a policy perspective

CCDF State Plan

The Division is currently working on its 2019-21 Child Care Development Fund (CCDF) State Block Grant Plan.

- Plan will be due to Administration for Children and Families by end of June 2017
- DCDEE held very successful focus groups in March for comment and input into the plan in: Raleigh (3/12); Greenville (3/21); Asheville (3/27); Charlotte (3/29)

Over 250 people attended four sessions statewide and spent half a day at each session discussing these 4 topics:

- Subsidized Child Care
- Program Standards and Quality Improvement
- Improving the Supply and Quality of Services for Infants and Toddlers
- Building NC's Professional Development Framework

In addition to participation in the focus groups, comments and input are also being received at dcdee.ccdfplan@dhhs.nc.gov

Demonstration of Online Resources for Providers

- Identifying and Assisting Children and Families Experiencing Homelessness
- Child Care Rule Rollout Training—Alison Keisler and Justin Berrier demonstrated modules hosted through Moodle
- Criminal Background Check Online Portal and Training—Terry McCauley
- Subsidy Compliance Monitoring Information—Kim Miller

Chairperson Weinert thanked all of the DCDEE staff for their work and presentations.

Break at 10:45 a.m., meeting reconvened at 11:00 p.m.

Professional Development Committee Update—Lanier DeGrella

Susan Butler-Staub, Ms. Rivers, and Dr. DeGrella met with the Professional Development Committee for the group’s third and final scheduled meeting on April 3rd. Through a consensus process, the committee agreed on a common definition for ‘professional development,’ based on the collective work of other national and state organizations engaged in this type effort.

The intent of this definition is to provide a frame for the recommendations of the work group. Professional Development (PD) was defined by the group as a continuum of learning and support activities designed to prepare individuals—teachers, teacher assistants, and program administrators and directors—for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work. These opportunities lead to improvements in the knowledge, skills, practices, and dispositions of early childhood (and school-age) professionals (Source: <https://www.naeyc.org/resources/pd>).

Technical Assistance (TA) was defined as the provision of targeted and customized supports by a professional with subject matter and adult learning knowledge and skills to develop or strengthen processes, knowledge application or implementation of services by recipients (and includes mentoring, coaching and consultation) (Source: NAEYC and NACCRRRA Training and Technical Assistance Glossary, page 9, 2011 https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/our-work/public-policy-advocacy/glossarytraining_ta.pdf).

As described in the report shared at the previous Commission meeting, there are four categories of recommendations the group developed:

- Technical Assistance Provider Qualifications
- Technical Assistance Content and Process
- Early Educator and Center/Home Qualifications
- System Needs and Mandates

At the final meeting, the work group reviewed the recommendations from the second meeting through a “do no harm” lens, examining all the suggestions for any unintended consequences. This resulted in a few changes. The goal is to submit recommendations through Sue Russell to Director Carter this week.

Updated Work Group List:

Ashley Benfield
Justin Berrier
Cindy Broadway
Susan Butler-Staub
Lori Jones
Edith Locke
Anna Mercer-McLean
Rhonda Rivers

Lanier DeGrella
Lisa Eads
Norma Honeycutt
Katura Jackson
Alison Keisler
Karen McKnight
Jenna Nelson
Sue Russell

Catherine Scott-Little
Victoria Vomple
Okeyma Wright

Kristi Snuggs
Cindy Wheeler

Ms. Rivers extended an extra thanks to Ms. Keisler and Mr. Berrier for their contribution to the workgroup.

Child Care Workforce Presentation—Infant/Toddler Focus-Mary Martin, Child Care Services Association

Who's Caring for Our Babies? Early Care and Education in North Carolina

Purpose:

- To examine the availability of infant-toddler child care slots
- To compare the availability and usage of licensed care between infant-toddlers and preschoolers
- To compare data on availability and quality of child care for infant-toddlers and preschoolers receiving child care subsidy
- To compare data on availability and quality of child care since (to update) the 2008 Infant Toddler Study/2003 Early Childhood Workforce Study

Descriptive Data:

- 66,353 children from 0-3 in licensed child care settings
 - 20% infants
 - 35% one-year olds
 - 45% two-year olds
- 37% of children birth-five enrolled in licensed child care centers/homes are infants and toddlers
- 77% of all programs serve infants and toddlers

What Did we do?

Regulatory agency push to increase quality through:

- Targeted Race to the Top-Early Learning Challenge (RttT-ELC) funds
- Efforts targeted at 1 & 2 star programs
- NC Pre-K Implementation
- Increased overall program quality
- Increased teacher education/compensation for all teachers

Subsidy requirements in 3-5 star care

Early Head Start Expansion

Increased subsidy rates for infants/toddlers

Various infant/toddler specific projects

Conclusions—Things are getting better for everyone and the disparity between age groups is diminishing.

However...There are/is:

- Fewer infant/toddler slots (14% decline in enrollment vs. 4% decline in population) available

- Less choice for parents of infants/toddlers (77% vs. 92% of all programs)
- Less access to high quality programs for infants/toddlers (70% vs. 94% serving 3-5 year olds)
- Less educated, less experienced and lower compensated teachers of infants/toddlers (45% degreed, 10 year in field, \$10/hr)
- Most children birth-five who are waiting for subsidy are infants & toddlers (63%)
- Fewer infants/toddlers receive subsidized care when Head Start/NC Pre-K are considered
- Fewer infants/toddlers receive high quality subsidized care when Head Start/NC Pre-K are considered
- Wide disparity exists among counties (0% to 100% of infants and toddlers in 4-5 star centers)

Questions and Comments

Dr. Foster asked if the research examined any differences between infants and toddlers that were cared for in their own homes vs. those in 4 or 5 star centers? Ms. Martin replied that these questions were beyond the scope of the study.

Ms. Schoel asked about other factors potentially contributing to decreasing enrollment, pointing out that a decline in enrollment might not just be about a lack of slots? Ms. Martin agreed that there could be other variables accounting for declines in enrollment, such as greater unemployment; however, specifically addressing these variables was beyond the scope of the study.

Chairperson Weinert stated that in her experience, as the cost of care increases and rates have not, providers tend to decrease slots for infants because they cost more to provide. Ms. Heather Laffler asked if the number of actual slots available was measured in the study or only enrollment numbers. Ms. Martin replied that the number of available slots was not part of study.

Mr. Walton asked if the study examined the impact of NC Pre-K participation on 4-year old subsidy enrollment? Ms. Martin replied that this question was also beyond the scope of the study. Director Carter discussed this study in the context of the Infant-Toddler RFA she discussed earlier, which is focusing on infant-toddler quality. She stated that information from this study informed what the Division is looking for in proposals.

Lunch break at 11:45 a.m., meeting reconvened at 12:50 p.m.

1:00 pm Public Comment

Jacquie Simmons—UNC/NC Child Care Health and Safety Resource Center—Ms. Simmons spoke about recommendations for revised administration of medication training requirements.

Suggested Rule Changes: To better adhere to the federal requirements, as well as to adopt best practice recommendations, the NC Child Care Health and Safety Resource Center, the NC Child Care Health Consultant Association, and the NC DPH suggest the following revised language:

1. All administrators and staff members who provide direct care to children shall successfully complete an overview training on medications in child care.

- i. Training must include NC Child Care Rules, instruction on required medication forms, and best practices for receiving, documenting, storing, and disposing of medication in child care.
 - ii. Training should be repeated every 5 years (to comply with NC Child Care Rules regarding CCDF requirements for training on Administration of Medication)
- 2. One person who has successfully completed an advanced training on administering medication to children in child care shall be on-site at a facility during operating hours and be the primary resource when providing any type of medication to children.
 - i. Advanced training must address the six rights of medication administration and the proper procedures for administering oral, inhalation, topical, instillation, and simple injection medications. Advanced training must include information on the administration of common emergency medications such as epinephrine auto injectors and nebulizers. Each participant shall be reviewed on their skill and competency in the administration of medication by a health care professional.
 - ii. Skill and competency should be reviewed annually or whenever medical administration error occurs (to align with recommendations from Caring for Our Children).

Lara Smith—Mother—Safe Sleep Policies in Child Care

Ms. Smith spoke to the problem with the law prohibiting anything in cribs with infants under 12 months old. She stated that day care centers are intended to be an extension of the home; however, day care workers are not allowed to provide blankets or anything in cribs which supply security to children if the child is under 12 months old. This can increase children's stress levels and impact children's comfort sleeping. She asked that the law change to limit items in the crib to one item, per parent specification, for children 6-12 months of age.

Perry Melton—Building Blocks Early Education- Child Care Provider

Mr. Melton spoke to the increasing difficulty providers are facing in finding qualified teachers, as the requirements for those qualifications keeps increasing, while there is a decrease in enrollment in the education programs that provide those qualifications (i.e. community colleges and 4-year colleges). Mr. Melton stated that regulation is increasing the difficulty in finding qualified child care workers and leading the industry into segregating between the more advantaged and less advantaged consumers. He also stated that increasing penalties for violation of rules has a negative impact on employment and the decisions of centers to participate in the child care subsidy program.

Kevin Campbell—Smart Kids—Child Care Provider

Mr. Campbell provided information regarding the focus groups and stated that he felt that more discussion is needed regarding the stringency of regulations, which discourage centers from participating in the subsidy program. He stated that while regulations increase, NC Pre-K rates have not. He asked that an increase in NC Pre-K rates be placed on the DCDEE legislative agenda for the Short Session.

Mr. Campbell also addressed the Administrative Action Rules. He claimed that it appears what is discussed in Rule .2203 is duplicative, and, in addition, he asked the Commission to take 'no

action’ on these rules today. He also stated his belief that the compliance history has the flaw of not accounting for center size. He proposed a red, yellow, green system of evaluation based on the compliance history. Red=administrative action; yellow=corrective action; green=compliance.

Linda Piper—NCLCCA

Ms. Piper expressed appreciation to DCDEE staff for the numerous, succinct online training options that are being made available for providers. She stated that she feels that the changes to Administrative Action rules are positive for the most part, and considered public comments and improved the rules. However, she further recommends that the Commission not take action today on those rules because there are still unanswered questions. She asks the Commission to take more time to allow for additional focus groups that include both child care providers (those who follow the rules) and licensing consultants (those who enforce rules). Ms. Piper offered the assistance of her organization, the NC Licensed Child Care Association, to find sites to host these groups, free of cost.

Ms. Piper also reiterated her concern about providers’ ability to find and employ quality staff; stating that the number of new, quality teachers entering the field is decreasing in terms of those that meet education requirements. She feels that in order to fill vacant positions, providers currently have no choice but to hire teachers that don’t fully meet requirements or expectations.

Ms. Piper discussed Rule .2703 that requires new employees to obtain criminal record check clearance prior to employment/teacher orientation. She suggested that the Commission clarify “employment” and add that the child care operators may provide orientation with stipulations to allow centers to be able to orient teachers while waiting for CRC clearance. She asked that the Commission support this change and ask the Rules Review Commission to allow or deny this decision.

Vic Coffenberry-Private Provider

Mr. Coffenberry stated that he is proud to be among this group of people who are so passionate about children. He reiterated his comments from the last meeting, discussing the problem that those who choose not to participate in the rated license system receive a one-star rating. He stated that there is no explanation of a one-star rating on the DCDEE website for parents to know that the one-star may be a result of a choice not to take part in the voluntary rating system. The choice to not participate should not result in penalty. A one-star is not explained in the context of the current “two to five-star system”. Nowhere is it stated that a one-star license can be the result of non-participation. He also stated his belief that requiring a one-star rating to be posted, especially without explanation, is punitive.

Rulemaking

Review and adopt as a technical change to correct a reference in the rule

- Rule 10A NCAC 09 .0304

Ms. Alexi Gruber discussed the proposed technical change, to ensure that the rule aligns with .0302.

Commission Action: Dr. Elizabeth Gilleland motioned for approval of a technical change to Rule 10A NCAC 09 .0304, and Ms. Gayle seconded the motion, which carried unanimously.

Discussion Related to Rules Included in Public Hearing for 10A NCAC 09

Public Hearing date: February 12, 2018, **Public Comment Period:** January 16-April 3

Rules Eligible for Adoption: April 9, 2018

Includes rules:

- Minimum Standards (Rules .0513-.0516, .1101, .1715, .1729)
- Rated License (Section .2800-Rules .2801, 2802, .2804-.2809, .2817-.2831)
- Criminal Records Checks Rules (Section .2700-Rules .2701-.2704)
- Administrative Actions and Civil Penalties (Section .2200-Rules .2201-.2209, .2213, .0401, .1904)—*Review changes based on public comments.*

Ms. Gruber recommended that if the Commission votes to adopt the rules packet today, that they specifically exclude proposed Rule .4001 because it is no longer needed.

Ms. Schoel raised the issue of potentially changing the language in Rule .2703 that requires that criminal history qualification must be completed “prior to employment” per Linda Piper’s suggestion of adding a stipulation to allow employee orientation before the criminal record check is fully approved. Ms. Gruber responded that because of N.C.G.S. 110-90.2(b), the Commission does not have the authority to put conditions on the “prior to employment” stipulation. Allowing orientation prior to background approval would require a statutory change approved through the General Assembly, not a rule change through the Child Care Commission.

Ms. Schoel then asked about submitting information to the legislature outlining the unintended consequences of this legislation. Dr. Gilleland shared that the Commission had attempted this process regarding curriculum approval, and nothing resulted; however, she stated that the Commission could also propose language in concert with DCDEE staff. Mr. Green stated that, as a Commission, members could indeed work with DCDEE staff and then submit the requested language to the General Assembly through the Department’s legislative liaison. Ms. Tammy Barnes stated that the Division has already made its suggested recommendations on this rule and cannot commit to working on further revised language. Ms. Barnes also stated that she does not think that the outcomes preventing staff from working in any capacity in child care, prior to criminal record check approval, was an unintended consequence, and noted that Federal law requires that fingerprints must be received prior to employment. Mr. Gold pointed out that each Commission member is appointed by a legislator or the Governor, so they should contact their appointing legislators directly. Mr. Walton stated that he supports that the Commission create a document to put forth to the legislature and let them decide if a change should be made.

Chairperson Weinert inquired as to whether the Commission may ask the Division to supply the suggested language change, on behalf of the Commission? Ms. Gruber stated that DCDEE can communicate the Commission’s request to the Department of Health and Human Services, but cannot require DHHS to advance that same position. Mr. Green stated that the three avenues by which the Commission may ask for this legislative change are: through DHHS through the

legislative liaison, directly from the Commission to the DHHS liaison, or directly from the Commission to the legislature.

Chairperson Weinert asked if the Commission has DCDEE staff support to put forth such language? Ms. Barnes stated that the process would involve the Commission proposing language to G.S. 110-90.2(b) and the Division discussing it. Director Carter addressed the Commission, stating that the Commission may certainly go forth to the legislature, and whether the Department would agree with their position is not known at this time. Department staff have been in discussion regarding the CRC requirement, but have not stated a final decision.

Per the question of whether the Commission should vote to adopt the packet of Rules today, Ms. Burroughs raised a question from providers regarding the Rated License section of the Rules. She specifically asked for clarification on Rule .2830 - Maintaining the Star Rating, page 44, line 5(c) and that that be changed to increase the length of time that a provider may take to replace a teacher without receiving a new (lower) star rating. Ms. Gruber pointed out that language on Page 44 line 5 increased the time allowance for personnel changes from 30 days to 90 days, so this was already changed per the Commission's request.

Ms. Schoel stated that she wants more discussion before the Commission votes to adopt the rules. Mr. Walton and several others agreed. In response to the desire for more time to adopt and discuss the rules, Ms. Alston noted that, while the deadline for final rule approval is technically March 31, 2019 to readopt, if the Commission makes any changes to the rule language that are determined to be 'substantial,' then the Commission must republish the revised rule and accept public comment once again. This process would necessitate that the Commission vote to adopt the rules at the September meeting, at the latest, in order to complete the rulemaking process and adopt all rules before the March 2019 deadline.

Chairperson Weinert stated that the Commission will schedule a Special Rules meeting in May to ensure that it can vote to adopt in September. The date of Monday, May 14, at 9:00 am was chosen for this Special Rules Meeting. Chairperson Weinert requested that **all Commission members send her specific language by May 1 to get to DCDEE Staff, so that they can review and send out language to the Commission before the May 14 meeting where it will be discussed.** Mr. Walton suggested that the focus groups of providers and consultants, which were discussed earlier in the meeting, occur between now and May 1 to allow for additional input. Ms. Piper will coordinate the scheduling of these meetings.

Chairperson Weinert stated that if Commission members receive individual emails, they are not to respond individually but to share them with her and all other members, so that they can be responded to collectively, by the Commission.

Ms. Gruber reviewed the changes suggested for the Administrative actions and Civil Penalties rules (Section .2200, .2201-.2209, .2213, .0401, .1904).

Dr. Foster proposed voting to adopt the Administrative Actions and Civil Penalties rules; Mr. Walton proposed to wait to adopt these rules with the other Rules and hear what consultants and provider focus groups reveal.

Mr. Green questioned whether the changes suggested were substantial and need to go back out for public comment? Ms. Gruber stated that she did not believe the changes qualified as substantial, as they were in response to public comment.

Commission Action: **Dr. Foster motioned for adoption of the Administrative Actions and Civil Penalties rules. Dr. Gilleland seconded this motion, which carried with a majority vote. One vote opposed (Mr. Walton) the motion.**

Ms. Gruber asked the Commission to delay the effective date of the Administrative Actions and Civil Penalties Rules until October 1, 2018 to allow for training of staff prior to implementation.

Commission Action: **Dr. DeGrella motioned to extend the effective date of the Administrative Action Rules and Civil Penalties until October 1, 2018. Ms. Kimberly McClure seconded the motion, which passed unanimously.**

Rainbow Station of Charlotte - DBA LeafSpring School of Matthews - Variance Request

In response to the Variance Request for medication administration procedures submitted by Rainbow Station of Charlotte, Mr. Green stated that his research has found no indication that the Commission has jurisdictional right to grant a ‘Variance Request’ to existing rules. He advised that the Commission should reply by advising the center that they may file a rule-making petition to request that the rule be changed.

Chairperson Weinert adjourned the meeting at 3:43 pm.

The next meeting of the North Carolina Child Care Commission is scheduled for May 14, 2018, 9:00 am-3:00 pm (Special Rules Meeting)

Future Meeting Dates:

- September 17, 2018—First Quarter Meeting - 9:00 am-3:00 pm
- November 5, 2018—Second Quarter Meeting - 9:00 am-3:00 pm
- February 11, 2019—Third Quarter Meeting - 9:00 am-3:00 pm