



# EMERGENCY DRILL LOG & REPORT

## FAMILY CHILD CARE HOMES YEAR

<b>Family Child Care Home</b>	
<b>Operator's Name</b>	
<b>Address</b>	

### FIRE DRILL (Evacuation) LOG

Family child care home (FCCH) operators must conduct one fire drill each month. Child Care Rule .1720(a) (11). They must keep a record of monthly fire drills. The record must include the date of each drill, time of day, the length of time taken to evacuate the home and the operator's signature. Child Care Rule .1721(b)(2).

Date	Time of drill	Time required to evacuate	Signature of person conducting the drill

### SHELTER-IN-PLACE or LOCKDOWN DRILL LOG

Family child care home operators must conduct a shelter-in-place or lockdown drill, as defined in 10A NCAC 09.0102(29),(43), at least every three months, Child Care Rule .1720(a)(12). They must document shelter-in-place and lockdown drills. The record must include the date of each drill, time of day, the length of time to reach the designated location and the signature of the person conducting the drill. Child Care Rule .1721(b)(7).

Date	Type of drill	Time of day	Time required to reach designated location	Signature of person conducting the drill
	<input type="checkbox"/> Shelter-in- Place <input type="checkbox"/> Lockdown			
	<input type="checkbox"/> Shelter-in- Place <input type="checkbox"/> Lockdown			
	<input type="checkbox"/> Shelter-in- Place <input type="checkbox"/> Lockdown			
	<input type="checkbox"/> Shelter-in- Place <input type="checkbox"/> Lockdown			