STATE OF NORTH CAROLINA

Division of Child Development and Early Education
Budget Revision Justification
(NC Pre-K Program)

Use this form for EACH budget revision

Section I

Contractor: Onslow County Partnership for Children, Inc.

Contract # **29091**

Revision # 1

Effective Date: 8/01/2013

Federal ID #: 562058409

_____
Signature OF Authorized Official

7/1/2013
Date

Section II

(1) Expenditure Category/Number and Line Item	2) Current Amount	(3) Increase/(Decrease)	(4) Revised Amount
Salary	$59,364	($1000)	$58,364
Fringe	20,578	(585)	19,993
Electric	480	585	1065
Repair and Maintance	808	1000	1808
Supplies & Materials	3925	(2000)	1925
Travel	1750	2000	3750
Total			

Section III

Detail Justification: Add additional sheets as needed to ensure reasons for budget revisions are clearly explained.

Realigned funds based on work flow. Some lines were over budgeted while others were under budgeted.

Section IV

Approval Denial (Circle One)

Funds may **NOT** be moved from direct services allocations to increase administrative allocations. Funds MAY be moved from administrative allocations to increase direct services (line 11 d).

The budget revision is approved as submitted effective _____.

The budget revision is approved with changes/conditions indicated below effective _____.

The budget revision is denied for the reason stated below:

Changes/Conditions/Reason(s) for denial: _____

_____

_____.

_____ _____

Signature (Contract Administrator) Date

SAMPLE