NC Pre-K Site Selection Process Decision Tree

**Purpose:** The Decision Tree is a guide for the process of recommending sites to the NC Pre-K Committee

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**Does the site currently have one of the following?**
- 5 ★ star rated license
- 4 ★ star rated license
- Temporary license

**YES**

**Does the Site Administrator meet one of the following?**

1. Site Administrator has **Principal's License**
2. **Level III** NC Early Childhood Administrator Credential
3. Hold a **Bachelor's Degree in any field with**
   - 18 semester hours in early childhood education and child development, **and**
   - complete 6 **semester hours** in Child Care Administration **or**
   - **9 semester hours** in Business Administration **or**
   - a combination of Child Care Administration and Business Administration.
4. **Working towards Level I, II or III Admin Credential**
   (not applicable for current NC Pre-K sites operating for 4 years or more)

**NO**

**STOP**

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**Site Selection Sub-Committee conducts on-site observation for all applicants**
(optional to verify the information on the application)

**Additional Considerations in Site Selection**
- Geographic need for child placements
- Local community resources are available to support this site
- Other sources of revenue are available to this site
- Other local criteria should be considered
- High scoring new site vs. low scoring existing site
- Staff qualifications, classroom materials and staff compensation packages

**NC Pre-K Site Selection Sub Committee scores NC Pre-K Rubric using the information from the site selection application**

**Site Selection Sub-Committee submits written recommendations to local NC Pre-K Committee**

**NC Pre-K Committee votes on recommendations**

**Contracting Agency notifies all site applicants of status (approved/denied)**

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Contracting Agency maintains a site priority list of approved sites marked **“Consider for Future Expansion or Changes”**