Family Child Care Homes
Pre-Licensing Workshop Schedule
July, August and September 2018

Cities	Dates	Days	Locations
Raleigh **(Full)**	July 11	Wednesday	Div. of Health Service Regulation, 801 Biggs Dr., Room 104
Hickory **(Full)**	July 18	Wednesday	Partnership for Children, Early Childhood Resource Center, 738 4th St., Southwest
Rocky Mount **(Full)**	July 26	Thursday	Down East Partnership for Children, 215 Lexington St.
Durham	August 1	Wednesday	Child Care Services Association, 1201 South Briggs Ave., Suite 200
Wilmington	August 7	Tuesday	University of Mount Olive at Wilmington, 1838 Sir Tyler Dr., Rm 136
Charlotte **(Full)**	August 16	Thursday	Providence Preparatory School, Providence Bldg., 3031 Providence Rd
Fayetteville **(Closed)**	August 21	Tuesday	Cumberland County Dept. of Social Services, 1225 Ramsey St., Rm D
Winston-Salem **(Full)**	August 29	Wednesday	Smart Start of Forsyth County, 7820 North Point Blvd., Suite 200

WORKSHOP DESCRIPTION: This workshop will focus on child care in North Carolina. Participants will receive a comprehensive review of the North Carolina Child Care Requirements and obtain critical information helpful to potential child care home operators. This workshop will begin at 9:30 a.m. and end at approximately 3:30 p.m. Five (5) hours of training credit will be given for the training.

REGISTRATION INFORMATION: *****Pre-registration is required and **each person registering must submit the registration form at the bottom of this page**. **Attendance at the workshop is limited by the size of the facility**. Registrants will be notified (if registration is received seven (7) days in advance of workshop date) by e-mail (if available) or mail of their acceptance prior to the workshop date. If you have not received confirmation prior to the workshop, you will need to call and confirm that your registration has been processed. ***The deadline for registration is two (2) weeks prior to the workshop date**. ***These workshops are not designed for potential providers of child care centers**.

The fee for each person attending is $50.00. Persons who are unable to attend a workshop may receive (1) one free transfer registration for a future workshop within this quarter at no additional cost with three **(3) business days' prior notice of the initial workshop date. Registration fees are non-refundable.** You may send an email to **DCD.Prelicensing@dhhs.nc.gov** for general workshop registration information or to speak with the Pre-Licensing Coordinator, call **1-800-859-0829 (in state only) or 919-527-6335.** Return the registration form below along with payment (certified check, money order or business check) for the correct amount to: **Division of Child Development and Early Education, Prelicensing Workshop, 2201 Mail Service Center, Raleigh, NC 27699-2200**.
*** **Please note**: Workshops are planned on a quarterly basis but may not be held in these same locations each quarter. ***

NOTE: In case of inclement weather, please call 1-800-859-0829 (in state only) or 919-527-6335 for workshop cancellations.

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