

Division of Child Development & Early Education
Workforce Education Unit Contact Sheet
Roles and Contact Information -February 2019
 Phone: (919) 814-6350 / Fax: (919) 715-0036



DCDEE	Contact Information	Contact for questions about...
Early Education Branch Workforce Education Unit	<p>Heather Marler, Manager Workforce Education Unit (919) 814-6352 heather.marler@dhhs.nc.gov</p>	<ul style="list-style-type: none"> • Unit Oversight: Workforce Education Unit Policy, Requirements, Evaluations and qualification information for licensed nonpublic and public early childhood education (child care) programs.
	<p>Claudette Grooms, Education Evaluator Workforce Education Unit (919) 814-6349 claudette.grooms@dhhs.nc.gov</p> <p>Catherin Lagattuta, Education Evaluator Workforce Education Unit (919) 814-6351 catherin.lagattuta@dhhs.nc.gov</p> <p>Nicole Norton, Education Evaluator Workforce Education Unit (919) 814-6353 nicole.norton@dhhs.nc.gov</p> <p><Vacant>, Education Evaluator Workforce Education Unit (919) 814-XXXX first.name@dhhs.nc.gov</p>	<ul style="list-style-type: none"> • Evaluation Assistance • Educational assessments of post-secondary education completed by the child care workforce through determination of countable semester credit hours/degrees based on course content/descriptions • Determination of educational qualifications for requested child care position(s) as specified by DCDEE/Section/Unit law, rule, policy and procedures. • Issuance of status letters/certificates/return letters

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	<p>Valerie Royal, Support Staff Supervisor Workforce Education Unit (919) 814-6354 valerie.royal@dhhs.nc.gov</p>	<ul style="list-style-type: none"> • Provides supervision for the Education Processing Assistants
	<p><Vacant>, Lead Support Staff Workforce Education Unit (919) 814-XXXX first.name@dhhs.nc.gov</p> <p><Vacant>, Processing Assistant Workforce Education Unit (919) 814 -XXXX first.name@dhhs.nc.gov</p> <p><Vacant>, Processing Assistant Workforce Education Unit (919) 814-XXXX first.name@dhhs.nc.gov</p> <p>Samantha Griffin, WORKS Technical Assistant Workforce Education Unit (919) 814-6348 samantha.griffin@dhhs.nc.gov</p> <p>Christopher McCray, WORKS Technical Assistant Workforce Education Unit (919) 814-6346 christopher.mccray@dhhs.nc.gov</p>	<ul style="list-style-type: none"> • Initial data entry • Data Entry • Expedites • EEC Documentation • Bonus Reports • Customer service / DCDEE WORKS Technical Support • Initial Data Entry • Data Entry • DCDEE WORKS Customer Service / Technical Support • Registration verification / processing